

MINUTES OF THE ORGANIZATIONAL MEETING OF THE  
COUNCIL OF THE SUMMER VILLAGE OF SEBA BEACH IN  
THE PROVINCE OF ALBERTA HELD AT THE SEBA BEACH  
ADMINISTRATION OFFICE THURSDAY JULY 28<sup>TH</sup> 2021 AT  
5:30 PM

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THIS ORGANIZATIONAL MEETING OF COUNCIL

PRESENT Councillors Rick MacPhee, Niel Fleming, Allan Aubry, CAO  
Martino Verhaeghe and Sgt Brian Topham. No public attended the  
meeting.

CALL TO ORDER CAO Verhaeghe called the meeting to order

ADMINISTERING  
OATHS OF OFFICE Oaths of Office for Council were administered by Sgt Topham.

SELECTION OF  
MAYOR (CEO) CAO Verhaeghe called for nominations for the role of Chief Elected  
Official (Mayor) from among the Council Members. Councillor  
MacPhee was nominated and elected by acclamation (unanimous  
vote).

MOTION #1 CARRIED

SELECTION OF  
DEPUTY MAYOR Mayor MacPhee called for nominations for the role of Deputy  
Mayor from among the Council Members. Councillor Allan Aubry  
was nominated and elected by acclamation (unanimous vote).

MOTION #2 CARRIED

COUNCIL  
RENUMERATION CAO Verhaeghe indicated that Council remuneration is established  
at \$150 per meeting regardless of length. Further, it was identified  
that a province wide remuneration survey was being prepared by  
AUMA and that the results would be provided in October so council  
could consider that information in determining remuneration.

MOTION # 3 - Moved by Mayor MacPhee to accept the current  
remuneration of \$150/meeting and review the rate again when the  
AUMA survey has been provided for Council consideration.

MOTION CARRIED

ADMIN OFFICE MOTION # 4 - Moved by Mayor MacPhee to confirm the current  
administration office to the 140 3<sup>rd</sup> Street Seba Beach, Alberta.

MOTION CARRIED

BANKING	<p>MOTION # 5 - Moved by Mayor MacPhee to confirm the Royal Bank of Canada – Spruce Grove Branch to be the Seba Beach Banking Institution.</p> <p>MOTION CARRIED</p>
SIGNING AUTH	<p>MOTION # 6 - Moved by Mayor MacPhee that CAO Martino Verhaeghe and each Council member, being Mayor Richard MacPhee, Councillor Allan Aubry and Councillor Neil Fleming be provided with signing authority on the Summer Village of Seba Beach accounts at the Royal Bank of Canada.</p> <p>MOTION CARRIED</p>
MEETING DATES	<p>MOTION # 7 - Moved by Mayor MacPhee to establish meeting sates on the third or fourth Wednesday or Thursday of the Month to be confirmed at each preceding Council meeting.</p> <p>MOTION CARRIED</p>
AUDITOR	<p>MOTION # 8 - Moved by Councillor Neil Fleming to confirm Seniuk &amp; Associates as the Summer Villages Auditor.</p> <p>MOTION CARRIED</p>
SOLICITOR	<p>MOTION # 9 - Moved by Mayor MacPhee to provide the CAO with the authority to exercise discretion in selecting legal representation as he deems appropriate, from time to time.</p> <p>MOTION CARRIED</p>
ASSESSOR	<p>MOTION # 10 - Moved by Mayor MacPhee to retain the current Assessor KCL Consulting.</p> <p>MOTION CARRIED</p>
DEVELOPMENT AUTHORITY/ SUBDIVISION AUHTORITY/ FOIP COORD	<p>Designated Officers Roles for in the se areas will remain the same including Tony Sonnleitner as Development Officer, Municipal Planning Services as the Subdivision Approving Authority and CAO Verhaeghe as the FOIP Coordinator.</p>

COMMITTEE  
APPOINTMENTS

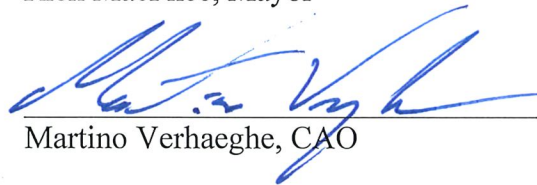
MOTION # 11 - Moved by Mayor MacPhee that the following  
Council members to the following appointments:

Library Board/YRL	- Allan Aubry
Public Works advisory	- Niel Fleming
Law Enforcement	- Rick MacPhee
Assessment Commission	- Rick MacPhee
- alternate	- Niel Fleming
Regatta Committee	- Alan Aubry /Rick MacPhee

MOTION CARRIED



Rick MacPhee, Mayor



Martino Verhaeghe, CAO